Sectt. II-27—50,000—23-11-42.

Pub (C.D.) (1943) Department.

MS SERIES.

G.O. No. 1761

Dated 29-6-43

[Despatch Abstract.]

War - ARP Mangalore - Retrenchment of ARP personnel - Revised civil defence Policy Instructions issued

C.F. 32 (a).

Civil Defence ..... Department

From (Name) D.A. Scollick Esq.,

Designation Director of Civil Defence

Station Madras.

Received 16/6/43. Registered

To

The Chief Secretary to Government,
Public (Civil Defence) Dept.,
Madras.

UNDER SECRETARY
16 JUN 1943
PUBLIC DEPARTMENT

Enclosures:

Roc. No. 27/A5/43 dated 11--6-- 1943.

Sir,

Sub:- War - A.R.P. - Revised Civil Defence Policy. Proposals of the District Magistrate, South Kanara.

Ref:- G.O.No.1239 Public (CD) dated 6--5--43.

I enclose herewith a copy of letter No.60/ARP/43 dated 24-5-43 from the District Magistrate, South Kanara, Mangalore.

The proposal of the District Magistrate to retain two attenders and two peons in lieu of one clerk and 4 peons is recommended as it involves no extra expenditure.

The pay of the Depot Superintendent may be allowed to be Rs. 125 and 120 respectively but the pay of the future entrants should be limited to the pay fixed in Government Order No. 1239 dated 6--5--1943.

The appointment of a head driver mechanic for Mangalore

P.T.O

Mangalore is recommended and may be sanctioned.

I have the honour to be,
Sir,
Your most obedient servant,

For Director of Civil Defence. 15/6

T.P.14

Copy of Ref.No.60-ARP-43 dated 24th May 1943, from the A.R.P. Controller Lt. Magistrate, South Kanara, Mangalore, to the Director of Civil Defence.

Sub:-War--A.R.P.--Mangalore--retrenchment of A.R.P. personnel--revised A.R.P. scheme--modifications--reasons.

Ref:-G.O.No.Ms.988, Public (Civil Defence) Department, dated 8-4-'43.
2. G.O.No.Ms.1239 Public (CD) Department dated 6-5-'43.

The revised scheme contemplated in the G.O.s cited above, in respect of the Mangalore A.R.P. Area has been sent separately with certain modifications for the following reasons:-

1. Office establishment.

I have already given effect to the suggestion of the Deputy Director of Civil Defence by abolishing the post of 1. Masalchi, According to Annexure 2 to Government order No.Ms.1239 Public (CD) Department dated 6-5-43, the staff to be employed in the A.R.P. office includes 4 peons and one additional clerk instead of 2 attenders on Rs.19/- each and one peon on Rs.12/- now working. One of the attenders has been attending to despatch work and the maintenance of records. He also takes turn in the Control Room with the other clerks in manning the report and Control Centre. I suggest that two attenders on Rs.19/- each and two peons on Rs.12/- each may be appointed instead of 4 peons and one additional clerk. This works out at a savings of Rs.16/- per month. The extra allowance of Rs.5/- allowed to each of the A.R.P. Officer clerks, for manning the Control Centre will however be allowed to the attender for his duty in the Control Room. These modifications have been carried out in the re-organised scheme.

2. Report and Control Centre.:-

One messenger out of the 10 attached to the Control and Report Centre, has already been discharged from service. Only nine messengers have been retained.,

The revised scheme provides for the appointment of 2 Depot Superintendents each on Rs.100/- p.m. I had occasion, in consultation with the A.R.P. Committee, to increase the pay of the Depot Superintendent of the main Depot to Rs.125/- on account of the extra work he had to do in comparison with that of the other Depot Superintendent. So, the appointment of 2 Depot Superintendents--one on Rs.125/- and the other on Rs.100/- may be sanctioned.

I have given effect to the suggestions of the Deputy Director of Civil Defence regarding the abolition of the posts of 2 masalchis on Rs.11-8-0 each. Sweepers will however, be engaged for sweeping the office and the warmi premises and paid from contingencies.

3. Wardens' Service.:

54 out of 108 paid wardens have already been discharged. The revised scheme provides for the appointment of one staff officer on Rs.100/- I have already allowed the staff Officer to draw Rs.150/- the minimum scale of pay fixed in the case of Wardens' Staff Officer.

In this area there are 4 Instructors on Rs.50/- each p.m. and one of them has come out successful with distinction in the Civil Defence Instructors' School, Hyderabad. The pay of this Instructor will be fixed with reference to the scale laid down in G.O.No.Ms.973 Public (Civil Defence) Department, dated 6--4--43.

4. Messengers' Service.:-

45 out of 102 messengers have been discharged from service.

5. Rescue service.:-

As a candidate with the qualification prescribed in G.O.No. Ms.4040 Public (CD) Department dated 21-12-42 was not available, one of the leaders has already been promoted as Group Leader to work on Rs.45/-

Six unskilled rescue men, two from each of the Rescue parties were discharged according to the suggestions of the Deputy Director of Civil Defence. But, as the revised scheme provides for 5 unskilled men for each of the parties three unskilled men already discharged will be re-entertained so as to have 5 unskilled men in each of the parties.

6. Casualty Service.:- Agreeably to G.O.No.Ms.988 Public (CD) Department, dated 8-4-43, the Casualty Staff Officer, Dr. [illegible] M. Bhandari, who is a medical graduate, has already been replaced by Sri G.V. Sethu Rao Depot Superintendent of Ootacamund A.R.P. who is a fully qualified member of the St. John Ambulance Brigade.

One first Aider in every First Aid post has already been discharged from service, retaining the required number of 2 First Aiders for each of the First Aid Posts. The two nurses employed have already been discharged.

5

Copy of the letter Ref. No.60-ARP-43 dated 24th May 1943 from the A.R.P. Controller and Dt. Magistrate, South Kanara to the Director of Civil Defence, Madras.

Sub:- War - A.R.P. - Mangalore - Retrenchment of ARP Personnel Re-organisation.

(1) Ref:- G.O.No.Ms.988, Public (Civil Defence) Department, dated 8-4-1943.

(2) 2. G.O.No.Ms.1239, Public (Civil Defence) Department, dated 6-5-1943.

In the light of the instructions contained in the G.Os. cited above, I forward herewith the A.R.P. scheme as re-organised, modified in some respects, in its application to this town, with a covering letter briefly explaining the reasons for such modifications under each head:

Revised A. R. P. scheme for Mangalore town.

P r e a m b l e.

The scheme extends to the whole of Mangalore town, which till 31-3-1943 covered an area of 5.27 square miles. The area of the town has since increased to about 7 square miles with effect from 1-4-1943, on account of the extension of the limits of the Mangalore Municipality. The scheme also extends to the reclaimed lands lying within the limits of the Mangalore port which lie beyond the limits of the Mangalore Municipality upto the banks of the Gurpur and Nethravathi rivers, which form the western and southern boundaries of the town.

According to the last census of 1941, the population of the Mangalore Municipality was 81,069, which may now exceed a lakh on account of the town extension and the ~~influx of refugees~~ and the influx of refugees from Burma, Calcutta, Madras, Rangoon and other places.

1. Office establishment:

The staff of the Special A.R.P. Office, Mangalore, will consist of the following :--

1. Special ARP Officer	Rs.240/-	with conveyance allowance of Rs.50/-
1 Head clerk.	50/-	with dearness allowance.
1 Accountant.	33/-	in the scale of 30-55, with Dearness allowance.
1 Typist clerk.	30/-	in the scale of 30-55, with Dearness allowance.
2 Attenders.	19/-	With Dearness allowance.
2 Peons	12/-	each with Dearness allowance

2. Control and Report Centre.

3 Telephonists.	25/-	each.
9 messengers	20/-	each

The Control and Report Centre will be manned by the clerical staff of the office in addition to their clerical duties. For these extra hours, they will be paid an allowance of Rs.5/- each per mensem for manning the Report and Control Centre. They will, along with the Central Control Staff, the ARP Officer, the Staff Officers and Instructors, take duties in the Control Room so that for the 24 hours of the day it will be manned by a staff of one officer, one clerk, one telephonist and three messengers.

Depots Service.

There are 2 depots in the Mangalore area, one in the ARP office - Depot No.1 - and the other - Depot No.2 at Urva in the north, - the two depots being nearly 3 miles apart from each other. The two Depots will be connected with telephone connections - one direct line and the one exchange line. The paid personnel in the two depots will be as follows:-

2 Depot Superintendents:-	One on Rs.125/- and another on 100/-	
2 clerks.	30/-	each with Dearness allowance

P.T.O.

2 Storeman clerks.	30/- each
16 messengers.	20/- each
2 stirrup pump mechanics	25/- each
6 telephonists.	25/- each.

Two Rescue parties and 2 First Aid parties will be located at Depot No.1 in the ARP office and one Rescue party and two First Aid parties in the Urva Depot. The vehicles of the respective services will also be located at the two Depots. The Depot Superintendents concerned will be responsible for the equipment and the vehicles in their charge. They will act as Officers - in Charge of Report Centre.

3. Wardens' service.

The whole of Mangalore town is treated as one Division under a Chief Warden and a Deputy Chief Warden with a Staff Officer to assist them. It is divided into 8 groups, each under an honorary Head Warden, each group comprising a population of about 12,000 persons. The whole town has been divided into 36 posts, of which, 18 posts will be in charge of paid wardens and the remaining 18 posts in charge of voluntary personnel. All paid wardens will live in barracks. Three wardens are appointed for each post. Wardens' posts will not be manned for 24 hours a day. The equipments will be left locked in the posts. In an emergency, all posts will be manned. Immediately a Yellow Message is received, the wardens on duty will at once proceed to their respective posts and open them up ready for action. Paid Wardens' hours of duty will be divided into 3 shifts of 8 hours each - each shift will consist of 1 warden per post. One shift will, therefore, always be 'on duty', one shift 'on quick call' and one shift 'off duty', but ready to report at Depot (or barracks) at the sound of sirens. There is also attached to each post one honorary Post and one honorary Deputy Post Wardens. In addition, voluntary wardens are recruited to serve as Sector Wardens, each for a population of 500. The principle that more of the responsibilities of ARP will eventually devolve upon honorary volunteers will be strictly followed. In cases where honorary personnel will volunteer to take over the responsibility of maintaining the post, every encouragement to do so will be given. These personnel will be responsible for all post equipment and also for the proper maintenance of the post under their charge. These posts will be re-sited at the residences of honorary wardens who are agreeable to their location there and there will be no necessity for the posts to be manned during 24 hours.

All paid personnel will receive intensive training not only in their respective spheres but also in other duties, i.e., the wardens and rescue men will be taught First Aid work and the First Aiders and wardens will be trained in rescue operation. The following will be the paid personnel of the wardens' service as re-organised:

Personnel	Rate of pay.
18 posts - 54 wardens @ 25/- each	
1 Wardens' Staff Officer	150/- each
1 clerk to Wardens' Staff Officer.....	30/- with Dearness allowance.
4 Instructors:-	50/-, 65/-, 80/-, each as per G.O.No.973, Public (Civil Defence) Department, dated 6-4-1943.

There is a Women ARP organisation in Mangalore, with a Branch Leader (honorary). It is affiliated to the Madras Women ARP Corps. It has got its own lady members and has been doing house-to-house propaganda work and having their meetings periodically. The whole organisation is working on a voluntary basis.

4. Messengers' Service.

36 messengers at 2 per post for 18 posts at Rs.20/- each. All the messengers will be under the charge of the Wardens' Staff Officer who will be responsible for the organisation and training.

5. Rescue Service.

There will be 3 Rescue parties for this area. The personnel will be as follows:-

1 Group Leader	Rs. 45/-
3 Leaders.	35/- each
9 skilled men	25/-8 each
15 unskilled men.	20/- each
3 drivers.	25/- each.

(X) The pay of the Group Leader has been fixed at Rs.45/- p.m. as one with the qualifications prescribed in G.O.No.Ms.4040, Public (Civil Defence) Department, dated 21-12-1942, is not available. The Rescue service will be placed under the general supervision of the Sub Divisional Officer of the P.W.D., assisted by a Supervisor who will be responsible for the organisation and training.

6. Casualty service.

This service will be directly under the control of the District Medical Officer, assisted by a casualty Staff Officer, who is a member of St. John's Ambulance Brigade.

The following will be the paid personnel of the Casualty service:-

1 Casualty Staff Officer	150/-
1 Clerk to Casualty Staff Officer	30/- with dearness allowance.
16 First Aiders for 4 F.A. Parties.	25/- each.
6 First Aiders for 3 F.A. posts	25/- each.
2 First Aiders for 2 Ambulances	25/- each
9 Drivers (4 cars, 2 ambulances, 1 Mobile F.A. Unit 2 reserve.)	25/- each
3 messengers.	20/- each.

One of the First Aid posts will be closed when the Mobile First Aid Unit is formed.

7. Vehicles.

The A.R.P. organisation will have the following vehicles:-

4 F.A. party cars.
2 Ambulances.
1 Mobile First Aid Unit.
3 Rescue Lorries.

One driver who knows both mechanism and driving, will be appointed as Head Driver on Rs.40/- per mensem, who will be responsible for the conduct of the drivers and proper care and maintenance of the vehicles.

8. Feeding and housing of personnel.

The existing Depots are not suitable for utilisation as both barracks and mess rooms for the feeding and housing of all A.R.P. and Fire service personnel. Arrangements, will therefore be made to rent buildings with sufficient accommodation situated as near to the existing Depots as possible. Paid wardens, messengers, First Aiders, rescue men drivers, telephonists and Depot personnel and also the Fire Service personnel will come under the scheme.

9 T

GoNo 1761 dt 29-6-43. Public (C.D) Deptt

war - A.R.P Mangalore - Retrenchment of A.R.P personnel - Revised Civil defence Policy Instructions Issued

Read GoNo 1239 Public (C.D) dt 6.5.43
988 Public (C.D) dt 8.4.42

(K)

The Govt are pleased to accord Sanction to the following appointments in the A.R.P. Organisation Mangalore upto 30.9.43 or till the termination of hostilities whichever is earlier

(1) two attenders on Rs 19/- each per mensem and two persons on Rs 12/

1-1 Cb

7/0

each per mensem in lieu of one clerk and four peons, provided for in the Revised Scheme;

(2) two Depot Superintendents, one on Rs 125/- and the other on Rs 100/- per mensem. The D.T. of South Kanara is requested to adhere strictly to the pay fixed in GO No. 1239 Pub (C.D) dd 6.5.43 in the case of future entrants; and

(3) one Head driver, who ~~should~~ should also be a qualified mechanic, ~~Mechanic and driving~~ on Rs 40/- per mensem. ~~He~~ He will be responsible for the ~~Conduct of the drivers and~~ proper care and maintenance of the vehicles, and will supervise the work and conduct of the other drivers.

11 3

2/ The expenditure will be debited to the Relevant Subheads under "64 B Civil Defence. Section I expenditure payable in accordance with the Slab System etc

24.6.43.

25/6/43

To

The D.C.D

" D.M of S. Kanara

" AG Unit Jhansi

" Capt to India (CB) B.

(for file)

OFFICE OF THE
ACCOUNTANT-GENERAL,
MADRAS.

3 - AUG 1943

30053

3/8

Kilpauk, P.O.
Dated 30th July 1943.
No. T.C. B-Mut-4/C.D.

To The Deputy Secretary to the Government
of Madras, Public (Civil
Defence) Department,
Madras.

A/MS-II

Refce:- G.O. No. 1761 Public (C.D.) dated 29-6-1943 regarding revised Civil Defence Policy.

*****

A-pt 12 (E)

It may kindly be stated whether the two Depot Superintendents' posts sanctioned in the G.O. are in addition to the two posts sanctioned in G.O. 1239 Public (Civil Defence), dated 6-5-1943, or are in lieu of the posts previously sanctioned with only the rates of pay revised.

2. The item under which the head driver mechanic on Rs. 40/- sanctioned in the G.O. should be taken viz., Rescue or First Aid may kindly be indicated.

C. V. Ranga Chari

Asstt. Accounts Officer.

A.M.

Public (Civil Defence) Dept. 13

Memo.No. 39053/43-1 dated 5-8-43.

ARP - Mangalore - Posts of Depot Superintendents and Head Driver-Mechanic. Ref:- G.O.No.1761, Public (Civil Defence), dated 29th June 1943.

A/MS-11

The A.G. is informed that the two posts of ~~two~~ Depot Superintendents on Rs.125/- and Rs.100/- a month sanctioned in the G.O. cited above are in lieu of and not in addition to the two posts on Rs.100/- each sanctioned in G.O.No.1239-Public (Civil Defence), dated the 6th May 1943. The pay of both the posts will be reduced to Rs.100/- (Rupees one hundred only) each when there is a change of incumbency.

E/pl2

2. It is the intention that the Head-Driver-Mechanic should attend to the proper maintenance and care of all the ARP motor vehicles in Mangalore. His pay should therefore be debited to '64.B. Civil Defence - Section I. Expenditure poolable in accordance with the slab system - a. Expenditure on ARP - G.Requisitioning of motor vehicles for ARP work - (iii) ARP ~~Workshops and~~

cap 4 of (A)

P.T.O.

ARP -

Workshop".

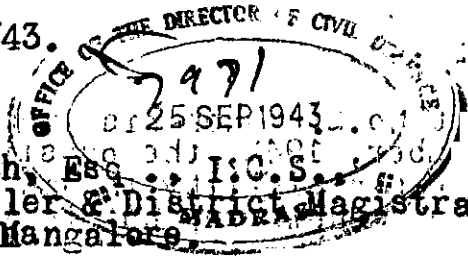
To
The A.G., Madras.(w.r.t.his
letter No.T.3.B-Muf-4/CD,
d/ 30-7-43).
Copy to the D.M. of S.Kanara
" the D.C.D., Madras.

NOTE:-- Please see the A.G's letter in the c.f.

The draft memorandum above is for approval. After issue, this paper may be filed with G.O.No 1761 Pub(Cd) 9 25-6-43

Thro' "D" Section.

Roc. No.60/ARP/43.



Office of the A.R.P. Controller & District Magistrate, South Kanara, Dated 22nd September. 1943.

M. Karamatullah, Esq., I.C.S.,
A.R.P. Controller & District Magistrate,
South Kanara, Mangalore.

The Chief Secretary to Government, Public (Civil Defence) Department, Madras.

Through
The Director of Civil Defence, Madras.

Sir,

WAR - ARP - Mangalore - Depot Superintendent of Depot No.2 increase of pay recommended.

In this area, there are two A.R.P. Depots, - one attached to the A.R.P. Office and the other at Urva, at a distance of 3 miles from the A.R.P. office. The former is known as Depot No.1; while the latter as Depot No.2.

2. In G.O.No.1761, Public (Civil Defence) Department, dated 29-6-1943, the Government have sanctioned the pay of the Depot Superintendent of Depot No.1 at Rs.125/- p.m. and that of Depot No.2 at Rs.100/- p.m. The pay of Rs.125/- for the Depot Superintendent No.1 was fixed on the recommendation of the A.R.P. Committee, on account of the extra work he had to do, in comparison with that of Depot Superintendent of Depot No.2. Thus, the Depot Superintendent of Depot No.2 was allowed to continue only on a pay of Rs.100/- p.m.

3. Now that the Barracks system and the Subsidised feeding scheme have been brought into force in Mangalore, in A.R.P. Depot No.2 since 1-7-1943, the heavy responsibility of working the Barracks and the entire superintendence at the Barracks have completely fallen on the

P.T.O.

shouldersof Depot Superintendent No.2. When his present pay of Rs.100/- p.m. was fixed in September, 1942, the question of supervision of the Barracks and the responsibility thrown on him on account of the subsidised feeding scheme was not taken into consideration.

4. In Annexure II to G.O.No.1239, Public(Civil Defence) Department, dated 6-5-1943, the pay of the Depot Superintendents had been fixed at Rs.100/- p.m., with reference to the revised Policy of the Government and this scale has subsequently been amended in Government Memorandum No.36145-43-5, Public (Civil Defence) Department, dated 19-8-1943 and the pay of the Depot Superintendent was revised at Rs.100-150/- p.m.

5. In view of the heavy responsibility on the part of the Depot Superintendent No.2, on account of the starting of the Subsidised feeding scheme and the Barracks system, I consider that the pay of Depot Superintendent No.2 should not in any way be less than that of Depot Superintendent of Depot No.1. I, therefore, recommend that the Government may be pleased to revise the pay of the Depot Superintendent No.2 at Rs.125/- p.m. with effect from 1-7-1943, the date on which the Barrack System was brought into force in Depot No.2.

psr.

For A.R.P. Controller.

3

ENDORSEMENT No. 27/A5/43 dated 6th October 1943. 51570/11-6-43

Forwarded. I do not recommend the increase of pay to the Depot Superintendent at present. The attention of the District Magistrate, South Kanara may be invited to the Government Memorandum No.39053/43-1 dated 5th August 1943 to the Accountant General, Madras.

For Director of Civil Defence.

10 OCT 1943
PUBLIC DEPARTMENT

To
The Chief Secretary to Government,
Public (Civil Defence) Department,
Madras.
T.P.8.

Public(CD)Department

Memo.No. 51576/43-1 Dated 14-10-43.

ARP - Mangalore - Depot Superintendent of Depot No.2 - Increase of pay. Ref:-- D.M's letter Roc. No.60/ARP/43, dated 22nd September 1943.

The D.M. of South Kanara is informed that the Govt. are unable to accept the recommendation in his letter cited above. His attention is in this connection invited to Govt. Memo.No.39053/43-1, Public(CD)dated 5th August 1943.

14.10.43

13.10.43

To the D.M. of S. Kanara.
To the D.C.D., Madras, w.r.t. his Endt.No.27/A5/43, dated 6-10-43.

15-10-43

Note:- Please see the S.Kanara, D.M's letter at pages 1-2 c.f and the D.C.D's Endt. on p.3 c.f. The draft Memo. above is for approval.

Issue
14.10.43

13.10.43

MMS

Public (C.S) Deptt

War - A.R.P. Mangalore - Retrenchment of A.R.P personnel - Revised A.R.P Scheme Modifications

Pencil cf From the D.C.D Roc 27/45/43 D 11.6.43

Please see the D.C.D's letter and its enclosure on pp 1-7 cf. The D.M of Vide A on p 3 cf South Kanara has suggested that two attenders on Rs 19/- each per mensem and two peons on Rs 12/ each per mensem would be enough instead of 4 peons & p 1 cf one clerk. D.C.D has recommended the proposal, on the ground that it involves no extra expenditure to govt The proposal may be accepted

B on p 3 cf In view of the circumstances explained in para (2) of the D.M's letter on page 3 cf, the proposal to appoint two Depot Superintendents - one of Rs 125/- and the other on Rs 100/- may be accepted provided that the D.M Strictly adheres (E) to the pay fixed in Go. No 1239 Pub (CD) of 6.5.43 in the case of future entrants p 1 cf as suggested by the D.C.D in his letter on p 1 cf.

The proposal to appoint a head Vide C on p 4 cf driver who knows both mechanism and driving may also be accepted

as recommended by the D.C.D.

~~No other cattle deaths necessary as the D.V.S. reports.~~ A draft 1/3.7 of order is submitted for approval. Finance may see before issue.

Wat. Supply (CA) B. & e. 16 26/6/43

20.6.43. WR 21.6.43

The draft, as amended, may be approved

24/6/43

Finance.

Agric(CS) no 27467/43 26/6/43

Finance (Fin)

The draft order below may be accepted.

25 JUN 1943

26/6/43 26.6.43

Yours &c.

Finance (CS) dept Mills 1741 16.6.43

The Draft order may now issue

29713 28/6.

WR 28/6/43

Yours &c.